



Department of Social Welfare and Development

PURCHASE ORDERDepartment of Social Welfare and Development
Field Office VII, Cebu City

Supplier: JOSEPHINE'S CATERING SERVICES	PO No.: DSWD7-AMP-2024-394
Address: Villa Leyson Subd., Narra St., Blk, 6 Lot 23, Bacayan Cebu City	Date: 5/23/2024
Contact No.: 0942-345-6600	Mode of Procurement: NP-Small Value Procurement
Contact Person: Josephine A. Redoble	TIN: 205-154-477-000-0

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD Field Office VII, Cebu City	Delivery Term:	Upon Actual Date of Activity
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Catering Services for the conduct of the ICTS SECTION MEETING CY 2024			
	pax	July 26, 2024	45	470.00	21,150.00
	pax	August 23, 2024	45	470.00	21,150.00
	pax	September 27, 2024	45	470.00	21,150.00
	pax	October 26, 2024	45	470.00	21,150.00
	pax	November 22, 2024	45	470.00	21,150.00
	pax	December 27, 2024	45	470.00	21,150.00
		Meals : Lunch and AM &PM Snacks			
		Lunch Menu: Rice , Soup, 2 Main Dish : Choices of Beef / Pork / Chicken or Fish, 1 Dish : Vegetable Dessert (Choices of: Fruits or Salads) Drinks : (Choice of: at least 240ml Canned Juice) Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS No serving of BAM-E, PANSIT or BIHON as VIAND No serving of CREAMDORY fish AM/PM Snacks: Variation of Pasta, Noodles, Sandwiches, Pastries, Burgers, Native Kakanin Drinks: (Choices of: at least 500ml Bottled Water or 330ml Bottled Natural Juice or 240ml Canned Juice) Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS			
		Other Specifications: Food must be delivered at 9:00 to 11:00AM Service provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast track the processing of payments. Service provider must inform the End-user ahead of time for any changes in the menu prior to the delivery. End-user will inform the service provider at least three (3) days prior to the conduct of meeting.			
		Purpose: Provision of Catering Services for the participants			
		END USER: ICTS			
		(Ref: PR No.: DSWD7-2024-0563)			

(Total Amount in Words)	One Hundred Twenty Six Thousand Nine Hundred Pesos	Gross Amount:	126,900.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Signature over Printed Name of Supplier

Date

SHALAINE MARIE S. LUCERO, CESO IV
Regional Director

Funds Available:

PAOLO GILBERTO B. CAPUL, CPA
Regional Accountant

ALOBS No. : _____

Amount : _____