



## PURCHASE ORDER

Department of Social Welfare and Development  
Field Office VII, Cebu City

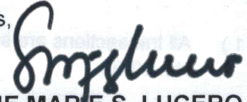
<b>Supplier:</b> <b>ROBINSONS LAND CORPORATION / SUMMIT GALLERIA CEBU</b> <b>Address:</b> General Maxilom Ave., Ext, Cebu City <b>Contact No.:</b> 0961-472-4041 <b>Contact Person:</b> Ace R. Ferrolino	<b>PO No.</b> <b>DSWD7-AMP-2024-393</b>  <b>Date:</b> <b>5/21/2024</b> <b>Mode of Procurement:</b> NP-Lease of Venue <b>TIN:</b> 000-361-376-00000
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Within Cebu City	Delivery Term:	Upon Actual Date of Activity within 30 calendar days after receipt of billing.		
Date of Delivery:	Pls. see dates stated below	Payment Term:			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Board and Lodging, Catering Services and Venue for the <b>NATIONAL AREA-BASED STANDARDS NETWORK (ABSNet) BI-ANNUAL ACTIVITY AND CONFERENCE FOR CY 2024</b>			
	<b>pax</b>	<b>MAY 29, 2024</b> <i>FULLBOARD: Breakfast as the first provision and Dinner as last provision with accommodation</i>	<b>52</b>	<b>2,600.00</b>	<b>135,200.00</b>
	<b>pax</b>	<b>MAY 30, 2024</b> <i>FULLBOARD: Breakfast as the first provision and Dinner as last provision with accommodation</i>	<b>52</b>	<b>2,600.00</b>	<b>135,200.00</b>
	<b>pax</b>	<b>MAY 31, 2024</b> <i>FULLBOARD: Breakfast as the first provision and Dinner as last provision with accommodation</i>	<b>52</b>	<b>2,599.00</b>	<b>135,148.00</b>
		<b>Details:</b> Breakfast, Lunch and Dinner should be served as assisted buffet			
		<b>Neighborhood Data</b> Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>Amenities</b></p> <p><b>Requirements/inclusions</b></p> <p><b>Conference Room Requirement</b>            Use of one (1) Function Room "<b>SUMMIT A</b>"(7AM- 9PM as the maximum) that can accommodate double the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. Venue must have a high ceiling. No changing of assigned function room during the whole duration of the activity.</p> <p>Tables shall be arranged such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter under (RA 9593 or the Tourism Act of 2009)</p> <p><b>Space Requirement:</b>            World Cafe Arrangement. Provision of 1 table for the registration/working table for secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With an elevated platform and lectern.</p> <p><b>Lighting system of Conference room:</b>            Must have enough white light bulbs and not yellow/dim bulbs to ensure good vision of participants for the entire session.</p> <p><b>Room Requirement:</b>            Double sharing with separate bed for each pax that a distance of 1 to 2 meters between the beds is highly required. Preferably assigned rooms must be in the same floor of the function room or is accessible with an elevator for rooms located higher than 3rd floor in consideration with pax who may be Senior Citizen or PWD. There must be a free provision of bottled water and basic toiletries like soap &amp; shampoo. TV and cabinet must be readily available in each room with enough hangers. Room for the secretariat and Resource Persons must be with WIFI connection of at least 100mbps.</p> <p><b>Audio Visual Requirement:</b>            Use of 1 LCD projector in good condition for presentation. Complete functional Audio Visual (surround sound system) with at least 2 wireless microphones and 1 with wire. There has to be a standby operator to assist in the AV needs. Audio Visual must be set up at least 1 hour before the activity. Availability of whiteboard, extension cords/extension wires, and Philippine Flag. No electrical charge for the use of our own equipment.</p>			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>WIFI Connection:</b> Available of strong WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the training. (atleast 20 mbps for 50 pax;) Inclusion of LAN Connection as back-up for the training team.</p> <p><b>Other Requirements:</b> Provision of Backdrop or digital lobby posting and Philippine Flag. Availability of whiteboard, marker and extension cord. No electrical charge for the use of own equipment. Provision of free paper and pen that corresponds to the number of participants. Free transportation for the secretariat from the Field Office (activities within Cebu) or Port (activities outside Cebu) to the venue in bringing supplies and equipments on the 1st day and last day of the activity. There has to be enough number of stand-by waiters to assist the participants. There has to be on-call medical personnel and available over-the-counter medicines. The hotel should be able to provide a certificate of Authority to Operate by DOT safety sealed certificate (must be attached for TWG). Hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby or front desk. There should also be a No Human Trafficking Poster.</p> <p>Hotels must provide SOA and menu on the last day of the activity. Payment is within 30 days after receipt of the complete set of supporting documents.</p>			
		<p><b>Catering Services: Buffet Meals and Snacks</b></p> <p><b>Breakfast:</b> Rice, Soup, 2 main courses choices of chicken, pork, beef or fish &amp; 1 main course of vegetables, Dessert (choice of assorted fruits), and Drinks (choices of hot chocolate or natural fruit juice)</p> <p><b>Lunch/Dinner:</b> Rice, Soup, 3 main courses (2 main course choices of chicken, pork, beef or fish &amp; 1 main course of vegetables), dessert (choices of assorted fruits, salads or cakes), and Drinks (choice of natural fruits juice)</p> <p><b>AM/PM Snacks:</b> choices of pasta, noodles, sandwiches, burgers or native kakanin and natural fruit juice</p> <p><b>Unlimited</b> supply of Coffee and Purified/mineral Drinking Water</p> <p><b>Strictly</b> NO serving of cream dory fish, powdered juice and soft drinks</p> <p><b>Strictly</b> NO serving of Pansit, Bam-E or Bihon as viand</p> <p><b>Purpose:</b> Provision of Board and Lodging, Catering Services and Venue for the participants of the said activity</p> <p><b>End User:</b> SB</p>			
		(Ref: PR No.: DSWD7-24-0611)			
<b>(Total Amount in Words)</b>		<b>Four Hundred Five Thousand Five Hundred Forty Eight Pesos</b>		<b>Gross Amount</b>	<b>405,548.00</b>
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>					
<p style="text-align: right;">Very truly yours,  <b>SHALAINA MARIE S. LUCERO, CESO IV</b> Regional Director</p> <p>Conforme: _____ Signature over Printed Name of Supplier</p> <p>_____ Date</p>					
<p>Funds Available: <b>PAOLO GILBERTO B. CAPUL, CPA</b> Regional Accountant</p>			<p>ALOBS No. : _____ Amount : _____</p>		



## NOTICE OF AWARD

May 21, 2024

**ACE R. FERROLINO**  
Authorized Representative  
Robinsons Land Corporation / Summit Galleria Cebu  
General Maxilom Ave., Ext, Cebu City

Dear **Mr. Ferrolino:**

Greetings!

We are glad to notify you that the **Provision of Board and Lodging, Catering Services and Venue for National Area-Based Standards Network (ABSNet) BI-Annual Activity and Conference for CY 2024** under RFQ No. **DSWD7-2024-0611** is hereby awarded to **Robinsons Land Corporation / Summit Galleria Cebu** amounting **Four Hundred Five Thousand Five Hundred Forty Eight Pesos (Php 405,548.00)**.

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,

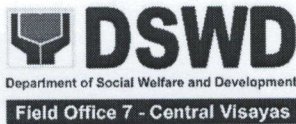
**SHALAINE MARIE S. LUCERO, CESO IV**  
Regional Director

Conforme:

**ACE R. FERROLINO**  
Authorized Representative

Date: \_\_\_\_\_





## NOTICE TO PROCEED

May 21, 2024

**ACE R. FERROLINO**  
Authorized Representative  
Robinsons Land Corporation / Summit Galleria Cebu  
General Maxilom Ave., Ext, Cebu City

Dear **Mr. Ferrolino**:



Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Board and Lodging, Catering Services and Venue for National Area-Based Standards Network (ABSNet) BI-Annual Activity and Conference for CY 2024** under PO No. **DSWD7-AMP-2024-** amounting to **Four Hundred Five Thousand Five Hundred Forty-Eight Pesos (Php 405,548.00)**, inclusive of all applicable government taxes.

This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on May 29-31, 2024.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,

  
**SHALAINÉ MARIE S. LUCERO, CESO IV**  
Regional Director 

Conforme:

**ACE R. FERROLINO**  
Authorized Representative

Date: \_\_\_\_\_