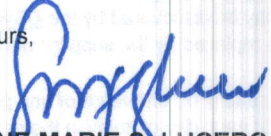
 DSWD <small>Department of Social Welfare and Development</small>		PURCHASE ORDER Department of Social Welfare and Development Field Office VII, Cebu City			
Supplier: CEBU CLUB FORT MED, INC.		PO No. DSWD7-AMP-2024-296			
Address: Poblacion, Boljoon, Cebu		Date: 05/03/2024			
Contact No.: 482-9050 / 427-6137		Mode of Procurement: NP-Lease of Venue			
Contact Person: Kizhia Glaze Bajo		TIN: 233-773-717-00000			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Within Cebu Province (Southern Cebu)		Delivery Term:		Upon Actual Date of Activity	
Date of Delivery: Pls. see dates stated below		Payment Term:		within 30 calendar days after receipt of billing.	
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Board and Lodging, Catering and Venue for the AICS PROGRAM IMPLEMENTATION REVIEW CUM STRESS DEBRIEFING			
		Dates:			
	pax	MAY 11, 2023 FULL BOARD (3 meals, 2 snacks and Accommodation)	137	2,600.00	356,200.00
	pax	MAY 12, 2023 LIVEOUT (Breakfast as first provision and PM snacks as the last provision)	137	800.00	109,600.00
		Details: should be serve as assisted buffet			
		Neighborhood Data Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			
		Amenities			
		Requirements/inclusions			
		Conference Room Requirement Use of one (1) Function Room " FUNCTION ROOM " (7AM- 7PM as the maximum) that can accommodate double the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. Venue must have a high ceiling. No changing of assigned function room during the whole duration of the activity.			
		Banquet tables that can accommodate ten (10) guests must accommodate only five (5) guests. Tables shall be arranged such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter.			
		Space Requirements: Conference Type/World Café arrangement. With a maximum of 50% operational capacity. Provision of 1 table for the registration/working table for secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With an elevated platform and lectern.			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Room Requirements Double room accommodation. A distance of 1 to 2 meters between single beds is highly required. Additional bed has to be in level with others and should not only be a mattress on the floor. There has to be enough space to move within the room. With free drinking water per request inside the room or with a water refill station accessible in the lobby to nearby rooms. Room for the secretariat and Resource Persons must be with WIFI connection. Sanitation kit shall be provided for each guest which may include 70% solution alcohol or alcohol-based sanitizers, disinfectant sprays, face masks, disposable gloves, and rags together with bathroom amenities. Trash bins must be provided inside the guest room. A separate trash bag or bin intended for used PPE such as face mask, gloves and other sanitation waste materials must be provided.</p> <p>Lighting System Must have enough white light bulbs and not yellow/dim bulbs to ensure a good visual of participants for the entire session.</p> <p>Audio Visual Requirements: Use of 2 LCD projector, 2 projector screen and or LED screen and laptop for presentation. A camera for the virtual attendee. Complete functional Audio Visual Equipment with at least 3 microphones, preferably wireless. There has to be standby operator to assist in the AV needs. Audio Visual must be set up at least 1 hour before the activity. No electrical charge for the use of own equipment. Available WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the training,</p> <p>WIFI Connection Available of strong WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the training (atleast 20 mbps for 50 pax Inclusion of LAN Connection as back-up for facilitating team.</p> <p>Other Requirements There should be a 70% solution alcohol, alcohol-based hand sanitizers and tissue paper/paper towel available at comfort rooms and on the conference room. (RA 9593 or the Tourism Act of 2009). The facility should have a no to trafficking poster. Venue must be smoke free zone in compliance to RA 9211 (Tobacco Regulation Act of 2003). Hotel must be provide SOA and menu on the last day of the activity. Payment is within 30 days after receipt of complete set of supporting documents.</p>			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Catering Services: Buffet Meal and Snacks</p> <p>Breakfast: Rice, Soup, 3 main courses (choice of chicken, beef, fish), 1 dessert (preferably fruits), Drinks (hot chocolate)</p> <p>Lunch/Dinner: Rice, Soup, 1 vegetable dish, 2 main dishes (pork, fish, chicken and beef), drinks (natural fruit juices)</p> <p>Dessert: choice of fresh fruits, fruit salad or pastries like cake</p> <p>AM/PM snacks: variation of pasta, bread, pastries, burgers, pizza, native snacks and natural/local juice (like Lemon grass, Calamansi, Buko, Watermelon or Cucumber, etc.)</p> <p>Other Requirements: Unlimited supply of Coffee and Purified/mineral Drinking water Strictly No serving of cream dory fish, powder juice and soft drinks Strictly No serving of Softdrinks</p> <p>Purpose: Provision of Accommodation, Catering Services and Venue for the participants of the said activity</p> <p>End User: CIS</p>			
		(Ref: PR No.: DSWD7-23-0480)			
(Total Amount in Words)		Four Hundred Sixty Five Thousand and Eight Hundred Pesos		Gross Amount	465,800.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>					
<p>Conforme:</p> <p>_____ Signature over Printed Name of Supplier</p> <p>_____ Date</p>		<p>Very truly yours,</p> <p></p> <p>SHALAINÉ MARIE S. LUCERO, CESO IV Regional Director</p>			
<p>Funds Available:</p>	<p>PAOLO GILBERTO B. CAPUL, CPA Regional Accountant</p>	<p>ALOBS No. : _____</p> <p>Amount : _____</p>			

PO No. DSWD7-AMP-2024-296

NOTICE OF AWARD

May 3, 2024

KIZHIA GLAZE BAJO
Authorized Representative
Cebu Club Fort Med, Inc.
Poblacion, Boljoon, Cebu

Dear **Ms. Bajo**:

Greetings!

We are glad to notify you that the **Provision of Board and Lodging, Catering Services and Venue for AICS Program Implementation Review cum Stress Debriefing** under RFQ No. **DSWD7-2024-0480** is hereby awarded to **Cebu Club Fort Med, Inc.** amounting **Four Hundred Sixty-Five Thousand and Eight Hundred Pesos (Php 465,800.00)**.

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,


SHALAINÉ MARIE S. LUCERO, CESO IV
Regional Director

Conforme:

KIZHIA GLAZE BAJO
Authorized Representative

Date: _____

NOTICE TO PROCEED

May 3, 2024

KIZHIA GLAZE BAJO
Authorized Representative
Cebu Club Fort Med, Inc.
Poblacion, Boljoon, Cebu

Dear **Ms. Bajo**:

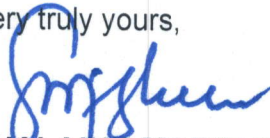
Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Board and Lodging, Catering Services and Venue for AICS Program Implementation Review cum Stress Debriefing** under **PO No. DSWD7-AMP-2024-296** amounting to **Four Hundred Sixty-Five Thousand and Eight Hundred Pesos (Php 465,800.00)**, inclusive of all applicable government taxes.

This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on May 11-12, 2024.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,



SHALAINÉ MARIE S. LUCERO, CESO IV
Regional Director

Conforme:

MA. KIZHIA GLAZE BAJO
Authorized Representative

Date: _____