



PURCHASE ORDER



Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier:	ONE CENTRAL HOTEL AND SUITES CORP.	PO No. DSWD7-AMP-2024-245
Address:	9-10/F One Central Tower, L.Kilat St., Cor. Sanciango, Cebu City	Date: 4/25/2024
Contact No.:	0998-586-1678	Mode of Procurement: NP-Lease of Venue
Contact Person:	Michael Español	TIN: 009-843-414-000

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Cebu City	Delivery Term:	Upon Actual Date of Activity
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Board and Lodging, Catering Services and Venue for the conduct of ANNUAL C/MAT ASSEMBLY			
	pax	JULY 11, 2024 Fullboard: 3 meals and 2 snacks with accommodation	140	1,800.00	252,000.00
	pax	JULY 12, 2024 Liveout: 2 meals and 2 snacks (Breakfast as the first provision and PM snacks as the last provision)	140	800.00	112,000.00
	lot	Venue Rental	1	5,000.00	5,000.00
		Details: Breakfast, Lunch and Dinner should be served as assisted buffet			
		Neighborhood Data Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			
		Amenities			
		Requirements/inclusions			
		Conference Room Requirement Use of one (1) Function Room " Sequoia Grande Hall " (7AM- 11PM as the maximum) that can accommodate double of the indicated number of pax. No middle/side obstructing post/object with wide space for workshop activities. Venue must have a high ceiling. No changing of assigned function room during the whole duration of the activity. Tables shall be arrange such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter under (RA 9593 or the Tourism Act of 2009). Availability of separate comfort rooms for Male and Female within or near the conference room. Conference room should be PWD friendly and compliant to accessibility law			
		Space Requirements: U shape Arrangement. Provision of 1 table for the registration/working table for secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With elevated platform and lectern.			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Catering Services: Buffet Meals and Snacks Breakfast: Rice, Soup, 2 main courses (choice of chicken, beef, fish, eggs), 1 dessert (preferably fruits), Drinks (coffee or hot chocolate) Lunch/Dinner: Rice, Soup, 1 vegetable course, 2 main dishes (pork, fish, chicken and beef) Dessert (choice of fresh fruits, fruit salad or pastries like cake), and natural juices Strictly No serving of cream dory, powder juice and soft drinks AM/PM snacks: variation of pasta, bread, pastries, burgers, pizza, native snacks and natural/local juice (like Lemon grass, Calamansi, buko, Waterlemon or Cucumber, etc.) Unlimited supply of Coffee and Purified/mineral drinking water Purpose: Provision of Board and Lodging, Catering Services and Venue for the participants of the said activity End User: Pantawid (Ref: PR No.: DSWD7-24-0324)			
(Total Amount in Words)		Three Hundred Sixty Nine Thousand Pesos		Gross Amount	369,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:		Signature over Printed Name of Supplier _____ Date	Very truly yours,  SHALAINIE MARIE S. LUCERO, CESO IV Regional Director		
Funds Available:		 PAOLO GILBERTO B. CAPUL, CPA Regional Accountant	ALOBS No. : _____ Amount : _____		

PC No. DSWD7-AMP-2024-245

NOTICE OF AWARD

April 25, 2024

MICHAEL ESPAÑOL

Sales Manager

One Central Hotel and Suites Corp.

9-10/F One Central Tower, L. Kilat St., Cor.

Sanciangko, Cebu City

Dear **Mr. Español:**

Greetings!

We are glad to notify you that the **Provision of Board and Lodging, Catering Services and Venue for the Annual C/MAT Assembly under RFQ No. DSWD7-2024-0245** is hereby awarded to **One Central Hotel and Suites Corp.** amounting **Three Hundred Sixty Nine Thousand Pesos (Php 369,000.00).**

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,



SHALAINÉ MARIE S. LUCERO, CESO IV
Regional Director

Conforme:

MICHAEL ESPAÑOL

Sales Manager

Date: _____

NOTICE TO PROCEED

April 25, 2024

MICHAEL ESPAÑOL

Sales Manager

One Central Hotel and Suites Corp.

9-10/F One Central Tower, L. Kilat St., Cor.

Sanciangko, Cebu City

Dear **Mr. Español:**

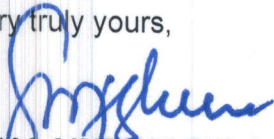
Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Board and Lodging, Catering Services and Venue for the Annual C/MAT Assembly** under **PO No. DSWD7-AMP-2024-245** amounting to **Three Hundred Sixty-Nine Thousand Pesos (Php 369,000.00)**, inclusive of all applicable government taxes.

This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on July 11-12, 2024.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,



SHALAINE MARIE S. LUCERO, CESO IV

Regional Director

Conforme:

MICHAEL ESPAÑOL

Sales Manager

Date: _____