



**PURCHASE ORDER**

Department of Social Welfare and Development  
Field Office VII, Cebu City

Supplier: <b>COCINA CALZA CATERING SERVICES</b>	PO No. <b>DSWD7-AMP-2024-098</b>
Address: #221 San Roque St., Lipata, Minglanilla Cebu	Date: <b>03/06/2024</b>
Contact No.: 0966-499-4665	Mode of Procurement: NP-Small Value Procurement
Contact Person: Rhea Mae Abella	TIN: 102-715-557-052

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Within Cebu City	Delivery Term: Upon Actual Date of Activity
Date of Delivery: Pls. see dates stated below	Payment Term: within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		PROVISION OF CATERING SERVICES FOR THE <b>Kick-off MOA Signing</b>			
	pax	<b>March 8, 2024 - Lunch, AM and PM Snacks</b>	<b>220</b>	<b>500.00</b>	<b>110,000.00</b>
		<p><b>AM Snacks</b> as the first provision and <b>PM Snacks</b> as the last provision <b>Details:</b> Should be served in guided buffet for Lunch and snacks individual served</p> <p><b>Lunch Menu:</b> Rice, 2 Main Dish : (Choices of: Beef / Pork / Chicken / Fish) include 1 Vegetable dish; include SOUP <b>Dessert</b> (Choice of Assorted Fruits, Salads or Cakes) <b>Drinks :</b> (Choices of: at least 500 ml Bottled Water, 240ml Canned Juice or 330ml Bottled Natural Juice ) <b>No serving of BAM-E, PANSIT or BIHON</b> (as viand) <b>Strictly NO SOFTDRINKS &amp; FLAVORED B / POWDERED JUICES</b></p> <p><b>AM/PM Snacks:</b> Variation of Pasta, Noodles, Pastries, Native Kakanin, i.e Suman, puto, Biko, etc., Sandwiches, i.e. Tuna / Ham &amp; Cheese / Egg with vegetables, etc. or Burgers i.e. Beef / Chicken / Ham with vegetables, etc. <b>Drinks :</b> (Choices of: at least 500 ml Bottled Water, 240ml Canned Juice or 330ml Bottled Natural Juice or Coffee/hot Choco) <b>Strictly NO SOFTDRINKS &amp; FLAVORED BOTTLED DRINKS</b></p> <p><b>Other Specifications:</b> Food must be delivered at 9:00 AM for AM Snack and 11:00AM for Lunch and also Provision of Tables and Chair (Tiffany) Service provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast track the processing of payments. Service provider must inform the End-user ahead of time for any changes in the menu prior to the delivery. End-user will inform the service provider at least three (3) days prior to the conduct of meeting.</p> <p><b>Purpose:</b> Provision of Catering Services for the participants <b>END USER:</b> ORD - STU Tara, Basa <b>(Ref: PR No.: DSWD7-2024-0224A)</b></p>			

<b>(Total Amount in Words)</b>	<b>One Hundred Ten Thousand Pesos</b>	<b>Gross Amount:</b>	<b>110,000.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:  
  
 Rhea Mae A. Abella  
 Signature over Printed Name of Supplier  
 3/6/2024  
 Date

**SHALAINIE MARIE S. LUCERO, CESO IV**  
 Regional Director

Funds Available:	<b>SOFRONIO S. TABIGUE, JR., CPA</b> Regional Accountant	ALOBS No. : _____ Amount : _____
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