



PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier: JOSEPHINE'S CATERING SERVICES	PO No. DSWD7-AMP-2024-081
Address: Villa Leyson Subd., Narra St., Blk, 6 Lot 23, Bacayan Cebu City	Date: 2/29/2024
Contact No.: 0942-345-6600	Mode of Procurement: NP-Small Value Procurement
Contact Person: Josephine A. Redoble	TIN: 205-154-477-000-0

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VDRC, Tingub, Mandaue City	Delivery Term: Upon Actual Date of Activity
Date of Delivery: Pls. see dates stated below	Payment Term: within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Catering Services for Volunteers at VDRC			
	pax	1 Meal	1,500	220.00	330,000.00
		Date : Upon Request by End-User			
		Meals: Lunch (Individually Packed)			
		Menu: Rice (2 Cups), 3 Main Dish: (Choices of Beef /Pork/ Chicken or Fish) Dessert: Fresh Fruits Drinks: 500ml Bottled Water NO serving of CREAMDORY fish NO serving of BAM-E, PANSIT OR BIHON (as viand) Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS & POWDERED JUICE			
		Other Specifications: 1. Meals provided must not spoil within 12 hours upon delivery when kept at room temperature 2. Individually packed meal using biodegradable food container with disposable spoon and fork 3. The supplier should provide at least 30% of the total requested meals to be for the non-pork eaters or vegetarians as required by the VDRC authorized representative 4. Service provider shall preferably be within Mandaue City or Cebu City to avoid delay in the delivery 5. End-user to notify the service provider as to the final pax to be ordered atleast 3 days prior to the delivery date 7. Service Provider must inform the End-User ahead of time for any changes on the menu prior to the delivery 8. Service Provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to Fast Track the processing of payment			
		Purpose: Food for Volunteers during disaster and preparedness operations			
		END USER: VDRC			
		(Ref: PR No.: DSWD7-2024-0147)			

(Total Amount in Words)	Three Hundred Thirty Thousand Pesos	Gross Amount:	330,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:
Signature over Printed Name of Supplier
Date: **03/15/2024**

SHALAINIE M. LUCERO, CESO IV
Regional Director

Funds Available:	SOFRONIO S. TABIGUE, JR., CPA Regional Accountant	ALOBS No. : _____ Amount : _____
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