



# PURCHASE ORDER

Department of Social Welfare and Development  
Field Office VII, Cebu City

<b>Supplier:</b> <b>FHAM'S KITCHENETTE I</b>	<b>PO No. DSWD7-AMP-2024-324</b>
<b>Address:</b> Brgy. Poblacion, Argao Cebu	<b>Date:</b> <b>05/10/2024</b>
<b>Contact No.:</b> 0942-584-7763	<b>Mode of Procurement:</b> NP-Small Value Procurement
<b>Contact Person:</b> Lucia M. Nasibog	<b>TIN:</b> 200-801-281-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-RRCY, Candabong, Argao, Cebu	Delivery Term:	Upon Actual Date of Activity		
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after receipt of billing.		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Catering Services for the following activities			
		<b>1. RRCY VII ANNIVERSARY</b>			
	pax	MAY 17, 2024	150	455.00	68,250.00
		<b>2. BASIC LIFE SUPPORT AND FIRST AID TRAINING</b>			
		<i>First Batch</i>			
	pax	JULY 9, 2024	55	455.00	25,025.00
	pax	JULY 10, 2024	55	455.00	25,025.00
		<i>Second Batch</i>			
	pax	JULY 11, 2024	55	455.00	25,025.00
	pax	JULY 12, 2024	55	455.00	25,025.00
		<b>Meal:</b> One meal (Lunch), 2 snacks (AM & PM snacks)			
		<b>LUNCH Menu:</b> Appetizer ,Rice, Soup, 3 main dishes (vegetable, Pork, fish, Chicken and Beef)			
		<b>Dessert:</b> (Choice of: Fresh Fruits, Fruit Salad or pastries like cake and natural juices)			
		<b>Drinks:</b> Choices of at least: 500ml Bottled Water or 330ml Bottled Natural Juices or 240ml Canned Juice			
		<b>No serving</b> of Creamdory fish <b>No serving</b> of Bam-e, Pansit or Bihon (as viand)			
		<b>Strictly no</b> softdrinks and flavored bottled drinks and powdered juices			
		<b>AM and PM Snacks:</b> Variation of Pasta, Bread, Pastries, Burger, Pizza, Native Snacks, natural juice like Lemon grass Calamansi Buko , watermelon or Cucumber etc.			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>Others:</b>  Food must be delivered between 9am - 11am  Service provider must bring the delivery receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast track the processing of payments.  Service provider must inform the end-user ahead of time for any changes in the menu prior to the delivery.</p>			
		Purpose: Provision of catering services for the participants End User: RRCY (Ref: PR No.: DSWD7-23-0429)			
(Total Amount in Words)		<b>One Hundred Sixty Eight  Thousand Three Hundred Fifty  Pesos</b>		<b>Gross  Amount</b>	<b>168,350.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

FATIMA IRISH N. SARCAUGA  
Signature over Printed Name of Supplier

May 15, 2024  
Date

Very truly yours,

Shalaine Marie S. Lucero  
SHALAINA MARIE S. LUCERO, CESO IV  
Regional Director

Funds Available:

PAOLO GILBERTO B. CAPUL, CPA  
Regional Accountant

ALOBS No. : \_\_\_\_\_  
Amount : \_\_\_\_\_