



PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII, Cebu City

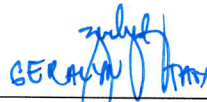

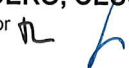

Supplier: GOLDBERRY SUITES AND HOTEL CEBU / RED BARK TREASURES DEVELOPMENT CORP. Address: Escario St. Cor. Gonzales Compound Road, Kamputhaw, Cebu City Contact No.: 0917-320-4577 Contact Person: Jason Lim	PO No. DSWD7-AMP-2024-158 Date: 3/26/2024 Mode of Procurement: NP-Lease of Venue TIN: 119-247-179-015
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Within Cebu City and Mandaue City	Delivery Term:	Upon Actual Date of Activity
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Catering Services and Venue for the following activities			
		1. Supplementary Feeding Program Technical and Monthly Meeting (SFP Technical Meeting (ND III, ND II, PDO / ND I))			
	pax	April 25, 2024	11	500.00	5,500.00
	pax	May 16, 2024	11	500.00	5,500.00
	pax	June 06, 2024	11	500.00	5,500.00
	pax	July 29, 2024	11	500.00	5,500.00
	pax	August 15, 2024	11	500.00	5,500.00
	pax	September 19, 2024	11	500.00	5,500.00
	pax	October 17, 2024	11	500.00	5,500.00
	pax	November 21, 2024	11	500.00	5,500.00
	pax	December 09, 2024	11	500.00	5,500.00
	meeting	Venue Rental	9	4,000.00	36,000.00
		<i>Details: LIVE-OUT: Lunch, AM & PM Snacks</i>			
		2. SFP Monthly Meeting (SFP RPMO and Field Staff)			
	pax	April 26, 2024	17	500.00	8,500.00
	pax	May 17, 2024	17	500.00	8,500.00
	pax	June 07, 2024	17	500.00	8,500.00
	pax	July 30, 2024	17	500.00	8,500.00
	pax	August 16, 2024	17	500.00	8,500.00
	pax	September 20, 2024	17	500.00	8,500.00
	pax	October 18, 2024	17	500.00	8,500.00
	pax	November 22, 2024	17	500.00	8,500.00
	pax	December 10, 2024	17	500.00	8,500.00
	meeting	Venue Rental	9	4,000.00	36,000.00
		<i>Details: LIVE-OUT: Lunch, AM & PM Snacks</i>			
		Manner of Serving of Food: Guided Buffet Lunch, AM & PM Snacks			
		Neighborhood Data			
		Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Amenities</p> <p>Requirements/Inclusions</p> <p>Conference Room Requirement Use of 1 Function Room "Cristina" (7AM- 9PM as the maximum) that can accommodate the indicated number of pax with no middle/side obstructing post/object with wide space for workshop activities. Venue must have a high ceiling. No changing of assigned function room during the whole duration of the activity. Tables shall be arranged such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter under (RA 9593 or the Tourism Act of 2009). Availability of separate comfort rooms for Male and Female within or near the conference room..</p> <p>Space Requirements: World Café arrangement. Provision of 1 table for the registration/working table for the secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With an elevated platform and lectern. *subject to change: Complaint to the existing IATF restriction guidelines.</p> <p>WIFI Connection: Available of strong WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the training (to consult IT Team for the standard). At least 20mbps for 50pax; inclusion of LAN Connection as back-up for training team.</p> <p>Lighting System Must have enough white light bulbs and not yellow/dim bulbs to ensure good vision of participants for the entire session.</p> <p>Audio Visual Requirements: Use of 1 LCD projector in good condition for presentation. Complete functional Audio Visual (surround sound system) with at least 3 wireless microphones and 2 with wire. There has to be a standby operator to assist in the AV needs. Audio Visual must be set up at least 1 hour before the activity.</p> <p>Other Requirements Provision of backdrop and digital lobby posting and Philippine Flag. Availability of whiteboard, marker and extension cord. No electrical charge for the use of own equipment. Provision of free paper and pen that corresponds to the number of participants. Free transportation for the secretariat from the Field Office (activities within Cebu) or Port (activities outside Cebu) to the venue in bringing supplies and equipment on the 1st day and last day of the activity. There has to be enough number of stand-by waiters to assist the participants. There has to be on-call medical personnel and available over-the-counter medicines. The hotel should be able to provide a certificate of Authority to Operate by the DOT safety sealed certificate must be attached for TWG. Hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby of the front desk. There should also be a No Human Trafficking Poster. Hotels must provide Statement of Account, Menu and Rooming List on the last day of the activity. Payment is within 30 days after receipt of the complete set of supporting documents.</p>			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Catering Services: Buffet Meals and Snacks Lunch: Rice, Soup, 2 Main Courses (Choices of chicken, pork, beef or fish) & 1 Vegetable Dish, Dessert (choices of assorted fruits, salad or cakes) and Drinks (choice of natural fruit juice)" AM / PM Snacks: Choices of Pasta, Noodles, Sandwiches, Burgers or Native Kakanin and Natural Fruit Juice or Hoto Choco if applicable Unlimited supply of Coffee and Purified Drinking Water NO serving of CREAMDORY fish NO serving of BAM-E, PANSIT or BIHON (as viand) Strictly NO SOFTDRINKS, FLAVORED BOTTLED DRINKS & POWDER JUICES			
		Purpose: Provision of Catering Services and Venue for the participants of the said activity End User: SFP			
		(Ref: PR No.: DSWD7-24-0281)			
(Total Amount in Words)		One Hundred Ninety Eight Thousand Pesos		Gross Amount	198,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:  Signature over Printed Name of Supplier 4-12-24 Date	Very truly yours,  SHALAINA MARIE S. LUCERO, CESO IV Regional Director 				
Funds Available:  RAMONITA B. MONTAÑEZ AO IV / OIC, Accounting Section	ALOBS No. : _____ Amount : _____				

PO No. DSWD7-AMP-2024-158