



PURCHASE ORDER


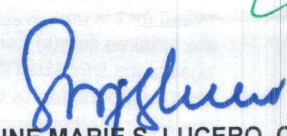
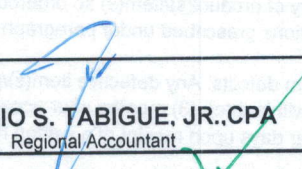
Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier: GOLDEN VALLEY HOTEL, INC. Address: Pelaez St., Cebu City Contact No.: 0968-563-2563 Contact Person: Odette A. Rosell	PO No. DSWD7-AMP-2024-143 Date: 3/22/2024 Mode of Procurement: NP-Lease of Venue TIN: 004-265-210-000
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Board and Lodging, Catering Services and Venue for the following activities			
		1. MONTHLY RPMO MEETING			
		Dates:			
	pax	MARCH 27, 2024 <i>Liveout: AM snacks as the first provision and PM snacks as the last provision</i>	40	500.00	20,000.00
	pax	APRIL 8, 2024 <i>Liveout: AM snacks as the first provision and PM snacks as the last provision</i>	40	500.00	20,000.00
		2. QUARTERLY CEBU CLUSTER 2 MEETING			
		Date:			
	pax	APRIL 5, 2024 <i>Liveout: AM snacks as the first provision and PM snacks as the last provision</i>	95	500.00	47,500.00
	meeting	Venue Rental	3	5,000.00	15,000.00
		Details: Lunch should be served as assisted buffet			
		Neighborhood Data			
		Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			
		Amenities			
		Requirements/Inclusions			
		Conference Room Requirement:			
		Use of one (1) Function Room "Alicia 5" (7AM- 11PM as the maximum) that can accommodate the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. - Venue must have a high ceiling. - No change of assigned function room during the whole duration of the activity.			
		Space Requirements:			
		U Shape arrangement - Provision of 1 table for the registration/working table for the secretariat and for the laptop/projector. - With ample space for workshops or activities like group role playing and other structured learning activities. - With elevated platform and lectern.			
		Lighting System of Conference Room:			
		Must have enough white light bulbs and not yellow/dim bulbs to ensure good vision of participants for the entire session.			
		Audio Visual Requirement:			
		Use of 2 LCD projector in good condition for presentation. - Complete Functional Audio Visual (surround sound system) with at least 6 wireless microphones and 4 with wire. - There has to be a standby operator to assist in the AV needs and the Audio Visual must be set up at least 1 hour before the activity. - Availability of whiteboard, extension cords, and Philippine Flag. No electrical charge for the use of our own equipment.			
		WIFI Connection:			
		Available WIFI connection in the function room should be at least 100 mbps for the downloading, playing of presentation materials and videos required for the training. - Inclusion of LAN Connection as back-up for the training team. Availability of separate comfort rooms for Male & Female within or near the conference room.			
		Other Requirements:			
		Provision of Backdrop or digital lobby posting. There has to be enough stand-by waiters to assist the participants. There has to be on-call medical personnel and available over-the-counter medicines. The hotel should be able to provide a certificate of Authority to Operate by DOT safety sealed certificate (must be attached for TWG) Hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby or front desk. There should also be a No Human Trafficking Poster. Hotels must provide SOA and menu on the last day of the activity. Payment is within 30 days after receipt of the complete set of supporting documents.			
		Hotels must provide Statement of Account, and Menu on the last day of the activity. Payment is within 30 days after submission of complete and correct documents from the service provider.			

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Catering Services: Buffet Meals and Snacks Menu: Lunch: Rice, Soup, 1 vegetable dish, 3 main dishes (pork, fish, chicken and beef) Dessert (choice of fresh fruits, fruit salad or pastries like cake) and natural juices AM/PM Snacks: Variation of pasta, bread, pastries, burgers, pizza, native snacks and natural/local juice (like Lemon grass, Calamansi, Buko, Watermelon or Cucumber, etc.) Unlimited supply of Coffee and Purified/mineral Drinking Water Strictly NO serving of cream dory fish, powder juice and soft drinks Purpose: Provision of Catering Services and Venue for the participants of the said activity End User: PPPP			
		(Ref: PR No.: DSWD7-24-0257)			
(Total Amount in Words)		One Hundred Two Thousand Five Hundred Pesos		Gross Amount	102,500.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>					
Conforme:	 Signature over Printed Name of Supplier <u>Mar. 15, 2024</u> Date	Very truly yours,  SHALAINÉ MARIE S. LUCERO, CESO IV Regional Director			
Funds Available:	 SOFRONIO S. TABIGUE, JR., CPA Regional Accountant	ALOBS No. : _____ Amount : _____			

PO No. DSWD7-AMP-2024-143

NOTICE OF AWARD

March 22, 2024

ODETTE A. ROSELL
Authorized Representative
Golden Valley Hotel, Inc.
Pelaez St., Cebu City

Dear **Ms. Rosell**:

Greetings!

We are glad to notify you that the **Provision of Catering Services and Venue for Monthly RPMO Meeting and Quarterly Cebu Cluster 2 Meeting** under RFQ No. **DSWD7-2024-0257** is hereby awarded to **Golden Valley Hotel, Inc.** amounting **One Hundred Two Thousand Five Hundred Pesos (Php 102,500.00)**.

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,


SHALAINE MARIE S. LUCERO, CESO IV
Regional Director

Conforme:


ODETTE A. ROSELL
Authorized Representative

Date: Mar - 25, 2024

NOTICE TO PROCEED

March 22, 2024

ODETTE A. ROSELL
Authorized Representative
Golden Valley Hotel, Inc.
Pelaez St., Cebu City

Dear **Ms. Rosell**:

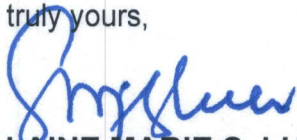
Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Catering Services and Venue for Monthly RPMO Meeting and Quarterly Cebu Cluster 2 Meeting** under PO No. **DSWD7-AMP-2024-143** amounting to **One Hundred Two Thousand Five Hundred Pesos (Php 102,500.00)**, inclusive of all applicable government taxes.

This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on March 27, April 8 and April 5, 2024.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,



SHALAINA MARIE S. LUCERO, CESO IV
Regional Director

Conforme:



ODETTE A. ROSELL
Authorized Representative

Date: Mar. 25, 2024