



Department of Social Welfare and Development  
Field Office VII, Cebu City

## PURCHASE ORDER

<b>Supplier:</b> ALTA CEBU VILLAGE GARDEN RESORT, INC <b>Address:</b> Tugbungan Pilipog, Cordova, Cebu <b>Contact No.:</b> 0943-141-2440 <b>Contact Person:</b> Christine Malait	<b>PO No. :</b> DSWD7-AMP-2021-264 <b>Date:</b> 04/22/2021 <b>Mode of Procurement:</b> Small Value Procurement <b>TIN:</b> 191-846-297-000
---	---

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	Brgy. Yati, Liloan, Cebu	<b>Delivery Term:</b>	Upon Actual Date of Activity
<b>Date of Delivery:</b>	Pls. see dates stated below	<b>Payment Term:</b>	within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>PROVISION OF CATERING SERVICES</b> <b>Cebu Cluster IV Quarterly Meeting</b>			
	pax	<b>Dates:</b> ✓ April 26, 2021 ✓ May 14, 2021 ✓ August 13, 2021 ✓ November 12, 2021  <b>Venue:</b> Brgy. Yati, Liloan, Cebu  <b>Meals: Packed Lunch</b> Lunch Menu: Rice, soup, 2 main dishes (choices of beef/pork/chicken/fish not creamdory, 1 main dish (vegetables) <b>Dessert:</b> Fruits (in replacement of drinks) <b>Other Specs:</b> <ul style="list-style-type: none"> <li>Service provider will provide menu upon completion of the RFQ</li> <li>Food must be delivered between 10AM to 11AM</li> <li>Service provider must follow the selected menu (based from the menu provided) by the end-user and inform them at hand for any changes prior to delivery.</li> </ul> <b>Purpose:</b> Provision of Food during the conduct of Cebu Cluster IV Quarterly Meeting <b>End User:</b> Pantawid	69	250.00	69,000.00
				<b>Gross Amount</b>	<b>69,000.00</b>
				5%	3,080.36
		(Ref: PR No.: DSWD7-2021-0454)		2%	1,232.14

<b>(Total Amount in Words)</b>	<b>Sixty Four Thousand Six Hundred Eighty Seven Pesos and 50/100</b>	<b>Net of tax</b>	<b>64,687.50</b>
--------------------------------	--	-------------------	------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Signature over Printed Name of Supplier

4/22/2021  
Date

**REBECCA P. GEAMALA, DMPA**  
Regional Director

Funds Available:

**LOUIE RAY C. VILLARIN, CPA**  
Regional Accountant

ALOBS No. : \_\_\_\_\_

Amount : \_\_\_\_\_