

PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII, Cebu City

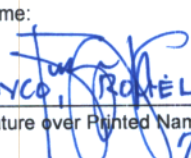


Supplier:	EPECMAD TRADING	PO No.:	DSWD7-AMP-2021-251
Address:	ML. QUEZON STREET MAGUIKAY MANDAUE CITY	Date:	6/2/2021
Contact No.:	239-8557	Mode of Procurement:	Shopping
Contact Person:	JACKLAINE ROSE TUYCO	TIN:	306-275-037-000

Gentlemen / Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FOVII, Cebu City	Delivery Term:	within 30 days after receipt and conformity of PO
Date of Delivery:	Every Tuesday and Thursday 1:00pm to 4:00pm	Delivery Term:	within 30 days after receipt of Sales Invoice and Delivery Receipt

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		supply and delivery of the ff:			
	pc	MARKER, WHITEBOARD, BLUE	24	15.00	360.00
	pc	MARKER, WHITEBOARD, BLACK	24	15.00	360.00
	box	ENVELOPE, MAILING, WITH WINDOW, 500 pieces per box	1	420.00	420.00
	box	ENVELOPE, MAILING, 500 pieces per box	1	350.00	350.00
	set	FILE TAB DIVIDER, A4, 5 colors per set (10 color)	20	75.00	1,500.00
	set	FILE TAB DIVIDER, LEGAL, 5 colors per set (10 color)	23	75.00	1,725.00
	ream	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)	439	240.00	105,360.00
	pc	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	30	75.00	2,250.00
	pc	MAGAZINE FILE BOX, LARGE	30	165.00	4,950.00
	pc	MARKER, PERMANENT, bullet type, black	24	15.00	360.00
	pc	MARKER, PERMANENT, bullet type, red	24	15.00	360.00
	pc	MARKER, PERMANENT, bullet type, blue	24	15.00	360.00
	pc	SIGN PEN, BLUE, liquid/gel ink, 0.50mm needle tip	48	15.00	720.00
	pc	SIGN PEN, BLACK, liquid/gel ink, 0.50mm needle tip	48	15.00	720.00
	pc	JAW TYPE STAPLE REMOVER, COLOR BLUE	188	14.00	2,632.00
	box	STAPLE WIRE, HEAVY DUTY, No.35	20	35.00	700.00
	pc	STAPLER, STANDARD TYPE, load cap: 200 staples min, 1 piece in individual box; No. 35	200	105.00	21,000.00
	roll	TAPE, PACKAGING, width: 48mm (±1mm)	55	35.00	1,925.00
	kilo/roll	TWINE, PLASTIC	6	85.00	510.00
	roll	STRETCH FILM / PACKAGING WRAP, 20 MICRONS 500MM X 500METERS	20	680.00	13,600.00

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	4 layer magazine case/rack/organizer/storage, paper, book, file, plastic, office/school supplies	35	690.00	24,150.00
	roll	TAPE, TRANSPARENT, 24MM, 1", 50 METERS	30	18.00	540.00
	roll	TAPE, DOUBLE SIDED 1"	5	35.00	175.00
	pack	TOILET TISSUE PAPER, 2-ply sheets, 150 pulls, 12 rolls per pack (TISYU)	30	120.00	3,600.00
				Gross Amount:	188,627.00
		Purpose: For UCT use. (Ref: PR No.: DSWD7-2021-0413)	Less:	5%	8,420.85
				1%	1,684.17
Total Amount in Words	One Hundred Seventy Eight Thousand Five Hundred Twnty One Pesos & 98/100			Net of tax	178,521.98
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:	 <u>TUNCO, ROMELA S.</u> Signature over Printed Name of Supplier		Very truly yours,  REBECCA P. GEAMALA, DMPA Regional Director		
Date	 LOUIE RAY C. VILLARIN, CPA Regional Accountant		ALOBS No. : _____ Amount : _____		

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