

PURCHASE ORDER

Department of Social Welfare and Development

Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier: TRIMAX COMPUTER SUPPLIES AND GENERAL MERCHANDISE	PO No. DSWD7-2019-AMP-960
Address: UNIT 101 18TH CHERRY COURT GENERAL MAXILOM AVENUE, CEBU CITY	Date: 10/15/2019
Contact No.: 233-2218	Mode of Procurement: Shopping
Contact Person: KAKING SY	TIN: 135-445-379-000




Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

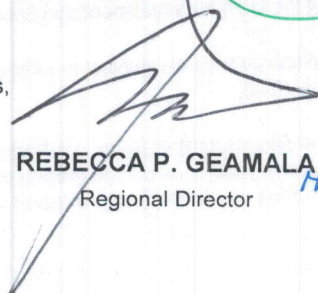
Place of Delivery:	DSWD Field Office VII, Cebu City	Delivery Term:	30 calendar days upon receipt of Approved PO
Date of Delivery:		Payment Term:	within 30 calendar days after receipt of Billing/SI/DR.

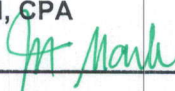
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of the ff:					
	pcs	Carton Box, 43Cm x 32cm x 28cm, Made of High Quality Corrugated Board for LID Tight Duty	5	450.00	2,250.00
	pcs	Frame, for Certificate, Glass with Wooden Sides, A4	5	120.00	600.00
	pcs	Correction Tape, 8 meters	10	19.00	190.00
	pcs	Notebook, Steno, 40-60 leaves, spiral	50	13.00	650.00
	pad	Notepad, Stick-on, 2x3, 100 sheets/pad	5	28.00	140.00
	pad	Notepad, Stick-on, 3x3, 100 sheets/pad	5	32.00	160.00
	pcs	Pen, Ballpoint, .6MM Tip, Blue	15	4.00	60.00
	pcs	Pen, Ballpoint, .6MM Tip, Black	15	4.00	60.00
	pcs	Signpen, .5MM Tip, Blue	20	18.00	360.00
	pack	Toilet Tissue, 2 ply, 150 Pulls, 12 Rolls/pack	4	95.00	380.00
	ream	Bondpaper, A4, 70 GSM	3,000	165.00	495,000.00
		Purpose: For Women and Family Program and CIS/SWAD Satellite offices (PR Ref. DSWD7-19-1314A)		Gross Amount:	499,850.00
				5%	22,314.73
				1%	4,462.95

(Total Amount in Words)	Four Hundred Seventy Three Thousand Seventy Two Pesos & 32/100	Net of tax	473,072.32
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 
 Signature over Printed Name of Supplier
11-04-19
 Date

Very truly yours,

REBECCA P. GEAMALA
 Regional Director

Funds Available:	LOUIE RAY O. VILLARIN, CPA Regional Accountant 	ALOBS No.: _____ Amount: _____
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11/4/19