

PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave. ,Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier: OFFICEBOX ENTERPRISES	PO No. DSWD7-2019-AMP-586
Address: P. BASUBAS ST. TIPOLO, MANDAUE CITY	Date: 7/22/2019
Contact No.: 512-1120	Mode of Procurement: Shopping
Contact Person: RICHIEL ESPARCIA	TIN: 219-859-193-000

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD FO VII, Cebu City	Delivery Term: within 30 calendar days upon receipt of Approved PO
Date of Delivery:	Payment Term: within 30 calendar days after receipt of Billing/SI/DR

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of the ff:			
	cart.	TONER CARTRIDGE HP 64A, OEM	16	9,000.00	144,000.00
	cart.	TONER CARTRIDGE HP 287A, OEM	8	5,900.00	47,200.00
				Gross Amount:	191,200.00
		Purpose: For Social Pension Program use.		5%	8,535.71
		(Ref: PR No.: DSWD7-19-0828)		1%	1,707.14

(Total Amount in Words)	One Hundred Eighty Thousand Nine Hundred Fifty Seven Pesos & 15/100	Net of tax	180,957.15
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: RUEL C. LOPEZ
Signature over Printed Name of Supplier

Date: 7/25/19

Very truly yours,
Shalaine Marie S. Lucero
SHALAINE MARIE S. LUCERO
Director III/ARD for Operations

Funds Available:	LOUIE RAY C. VILLARIN, CPA Regional Accountant	ALOBS No. : _____ Amount : _____
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7/25/19