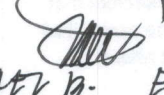



PURCHASE ORDER					
Department of Social Welfare and Development					
Field Office VII					
cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192					
Supplier:	AZIA SUITES AND RESIDENCES			PO No.	DSWD7-2019-AMP-403
Address:	Rahman Ext. Cebu City			Date:	06/13/2019
Contact No.:	KC Lyn L. Salomon			Mode of Procurement:	Lease of Venue
Contact Person:	260-1111/0916-509-9761			TIN:	418-453-920-000
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery:	Cebu City			Delivery Term:	Upon actual date of activity
Date of Delivery:	June 24-26, 2019			Payment Term:	within 30 calendar days after the activity & receipt of billing
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	<p>Provision of board and lodging, catering and venue for the below mentioned activity.</p> <p>Title of activity :</p> <p>International Day of Family Celebration cum Training on Family Drug Abuse Prevention Program to ERPAT Leaders</p> <p>Availability:</p> <ul style="list-style-type: none"> June 24-26, 2019 (live-in fullboard w/ dinner as first provision on June 24 and PM Snacks as last provision on June 26) <p>Breakfast, Lunch, Dinner, AM and PM Snacks with venue rental</p> <p>Location:</p> <ul style="list-style-type: none"> Cebu City <p>Neighborhood Data</p> <ul style="list-style-type: none"> The renting facility must not offer short-term lodging services (e.g. Motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like. Venue must be a smoke-free zone in compliance to RA 9211. <p>Amenities</p> <p>a. Conference Room</p> <ul style="list-style-type: none"> Use of one (1) Function Room (7AM-8PM as the maximum) that can accommodate the indicated number of pax (has the capacity allowance for 35-40 pax); No middle obstructing post or object with wide space for workshop activities. No changing of assigned function room during the duration of the activity. (Pls. specify name of function or function number in the "statement of compliance" column.)-OMADA 1 <p>b. Space Requirements:</p> <ul style="list-style-type: none"> Conference seating arrangement. Provision of 1 table for the registration/working table for the secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities <p>c. Light, Ventilation and Air-conditioning</p> <ul style="list-style-type: none"> Must have white light bulbs and not yellowish/dim bulbs to ensure good visual of participants for the entire session. <p>d. Audio Visual Requirements:</p> <p>Provision of 1 LCD with screen & projector and 1 laptop and must be set up at least 1 hour before the activity. Complete audio visual with at least 4 microphones (2 wired and 2 wireless)</p> <p>e. Room Arrangement/Requirements:</p>	35	1400.00	98,000.00
				5%	4,375.00
				2%	1,750.00
				Gross Amount	91,875.00

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<ul style="list-style-type: none"> • Triple Accommodation for participants with separate beds. Additional bed has to be in level with others and should not only be a mattress on the floor. There has to be enough space to move within the room. With complimentary basic toiletries such as soap and shampoo. With free drinking water inside the room or with water refill station accessible in the lobby to nearby rooms. Preferably equipped with functional television. All rooms must be with WIFI connection. f. Other Requirements: <ul style="list-style-type: none"> • Availability of whiteboard, extension cords and Philippine flag. No electrical charge for the use of own equipment. Availability of free and strong WIFI connection in the function room for the downloading of presentation materials and videos required of the training Catering Services: breakfast,lunch,dinner and 2 snacks (AM & PM) <ul style="list-style-type: none"> • Meals: Rice, soup, 3 main dishes (vegetable, fish not fish fillet, chicken and pork/beef), dessert fruits and natural juices. • AM/PM Snacks: variation of pasta, bread and pastries/native kakanin and natural juices such as kalamansi, lemon grass or buko • Flowing coffee; purified drinking water • Strictly no softdrinks <p style="text-align: center;">(Ref: PR No.: DSWD7-19-0815)</p>			
(Total net amount in word)		Ninety one thousand eight hundred seventy five thousand			91,875.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:  <u>MICHAEL B. ESPINAL</u> Signature over Printed Name of Supplier <u>6/18/19</u> Date			Very truly yours,  REBECCA P. GEAMALA Regional Director		
Funds Available:		LOUIE RAY C. VILLARIN, CPA Regional Accountant	ALOBS No. : _____ Amount : _____		

AO 6/15/02

PO No. DSWD7-2019-AMP-403