

**PURCHASE ORDER**

Department of Social Welfare and Development  
Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

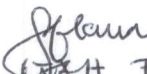
Supplier:	<b>DELSAN OFFICE SYSTEMS CORPORATION</b>	PO No. DSWD7-2019-AMP-368
Address:	#9 THE GREEN STRIP, S.E. JAYME ST. PAKNAAN, MANDAUE CITY	Date: 5/31/2019
Contact No.:	0998-9955527	Mode of Procurement: Shopping
Contact Person:	LINCY LEAN FLORES	TIN: 661-004-001-000

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO VII, Cebu City	Delivery Term:	within 30 calendar days upon receipt of Approved PO
Date of Delivery:		Payment Term:	within 30 calendar days after receipt of Billing/SI/DR

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	cart.	<b>TONER CARTRIDGE FOR LASER PRINTER</b> *Toner Type: Laser print technology, Single component (Toner and Drum), ISO Certified *Color Output: Black *Page Yield: 10,000 pages (A4) *Toner Warranty: Free from material and craft defects *Free use for every two (2) toner cartridge for one (1) year *Printer should be the same brand as the toner *Printer can print and copy up to 38 pages (A4) per minute *Printer can scan up to 20 pages (A4) per minute *Printer have a monthly duty cycle of up to 80,000 pages (4) *Printer have 256MB memory Purpose: For UCT Program use. (Ref: PR No.: DSWD7-19-0776)	40	7,500.00	300,000.00
				5%	13,392.86
				1%	2,678.57
<b>(Total Amount in Words)</b>		<b>Two Hundred Eighty Three Thousand Nine Hundred Twenty Eight Pesos &amp; 57/100</b>		<b>Net of tax</b>	<b>283,928.57</b>


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  
  
Lincy LEAN FLORES  
Signature over Printed Name of Supplier  
7/0/19  
Date

Very truly yours,

REBECCA P. GEAMALA  
Regional Director

For the Regional Director:  
  
GRACE Q. SUBONG  
OIC - Assistant Regional Director for Admin.

Funds Available:  
  
LOUIE RAY C. VILLARIN, CPA  
Regional Accountant

ALOBS No. : \_\_\_\_\_  
Amount : \_\_\_\_\_