

**PURCHASE ORDER**Department of Social Welfare and Development  
Field Office VII

cor. MJ Cuenco Ave. &amp; Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier:	<b>TRIMAX COMPUTER SUPPLIES AND GENERAL MERCHANDISE</b>	PO No.	DSWD7-2019-AMP-1095
Address:	UNIT 101 18TH CHERRY COURT GENERAL MAXILOM AVENUE, CEBU CITY	Date:	11/25/2019
Contact No.:	233-2218	Mode of Procurement:	Shopping
Contact Person:	KAKING SY	TIN:	135-445-379-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD Field Office VII, Cebu City	Delivery Term:	30 calendar days upon receipt of Approved PO		
Date of Delivery:		Payment Term:	within 30 calendar days after receipt of Billing/SI/DR.		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of the ff:			
	cart.	<b>TONER FOR HP LASER JET PRINTER M605 DN "FULLMARK OR BLUE INKFINITE" (Compatible or Equivalent)</b>	60	3,500.00	210,000.00
	cart.	<b>TONER BROTHER TN-660 FOR BROTHER PRINTER DCP-L254DW (OEM)</b>	150	3,950.00	592,500.00
		Purpose: For Printing of Pantawid SWDI manuals and booklets, SWDI score sheets.  End User: PANTAWID  (PR Ref. DSWD7-19-1543)		<b>Gross Amount:</b>	<b>802,500.00</b>
				5%	35,825.89
				1%	7,165.18

**(Total  
Amount in  
Words)****Seven Hundred Fifty  
Nine Thousand Five  
Hundred Eight Pesos  
& 93/100****Net of  
tax****759,508.93**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

11-29-19

Date

Very truly yours,

**REBECCA P. GEAMALA**  
Regional Director**LOUIE RAY C. VILLARIN, CPA**  
Regional AccountantALOBS No. : \_\_\_\_\_  
Amount : \_\_\_\_\_