

PURCHASE ORDER

Department of Social Welfare and Development

Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier: TRIMAX COMPUTER SUPPLIES AND GENERAL MERCHANDISE	PO No. DSWD7-2019-AMP-1058
Address: UNIT 101 18TH CHERRY COURT GENERAL MAXILOM AVENUE, CEBU CITY	Date: 11/14/2019
Contact No.: 233-2218	Mode of Procurement: Shopping
Contact Person: KAKING SY	TIN: 135-445-379-000

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD Field Office VII, Cebu City	Delivery Term: 30 calendar days upon receipt of Approved PO
Date of Delivery:	Payment Term: within 30 calendar days after receipt of Billing/SI/DR.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of the ff:					
	ream	BONDPAPER A4, GSM 70, White (HP)	3,000	168.00	504,000.00
	pcs.	SIGNPEN BLACK 0.5 Point, Good Quality (MYGEL)	100	18.00	1,800.00
	pcs.	PLASTIC EXPANDED ENVELOPE with ZIPPER and HANDLE (KING)	100	55.00	5,500.00
	bottle	CORRECTION TAPE 5mm, Good Quality (HBW)	1,000	18.00	18,000.00
				GROSS AMOUNT:	529,300.00
		Purpose: For SWDI Validation.			
		End User: Pantawid (PR Ref. DSWD7-19-1548)		5%	23,629.46
				1%	4,725.89

(Total Amount in Words)	Five Hundred Thousand Nine Hundred Forty Four Pesos & 64/100	Net of tax	500,944.64
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conformer: <u>RAZEL APOK</u> Signature over Printed Name of Supplier Date: <u>11-26-19</u>	Very truly yours, REBECCA P. GEAMALA Regional Director
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Funds Available: LOUIE RAY O VILLARIN, CPA Regional Accountant	ALOBS No. : _____ Amount : _____
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