

PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier:	GOLDEN VALLEY HOTEL	PO No.	DSWD7-2019-AMP-085
Address:	155-A Pelaez St. Cebu City	Date:	03/14/2019
Contact No.:	253-8481/ 0905-522-3078	Mode of Procurement:	Small Value Procurement
Contact Person:	Mel L. Aleguijo	TIN:	004-265-210-000

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD-VDRC, Brgy. Tingub, Mandaue City	Delivery Term:	Upon actual date of activity
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after complete delivery & receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
Catering Services (1 Meal & 2 Snacks)					
Activity: VDRC Monthly Meeting					
	pax	March 29,2019	28	400.00	11,200.00
	pax	April 26,2019	28	400.00	11,200.00
	pax	May 31,2019	28	400.00	11,200.00
	pax	June 28,2019	28	400.00	11,200.00
	pax	July 26,2019	28	400.00	11,200.00
	pax	August 30,2019	28	400.00	11,200.00
	pax	September 7,2019	28	400.00	11,200.00
	pax	October 25,2019	28	400.00	11,200.00
	pax	November 29,2019	28	400.00	11,200.00
	pax	December 25,2019	28	400.00	11,200.00
total before tax					112,000.00
Lunch					
Menu: Rice, soup, 3 main dishes (vegetable, fish, chicken), fresh fruits, fruit salad or pastries like cake, leche flan etc.					
Note: fish, chicken & beef must be consider in the menu to cater participants who are health conscious and seventh day adventist					
Snack: pasta or noodles with bread and natural juices					
Venue: DSWD-VDRC, Brgy. Tingub, Mandaue City					
Purpose: VDRC Monthly Meeting					
(Ref: PR No.: DSWD7-19-0338)					


(Total Amount in Words)	One hundred five thousand pesos	Net of tax	105,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier

3/20/19
Date

Very truly yours,

SHALAINE MARIE S. LUCERO
Director III/ ARD for Operations

Funds Available:	LOUIE RAY C. VILLARIN, CPA Regional Accountant	ALOS No. : _____ Amount : _____
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