

PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

| | |
|--|-------------------------------------|
| Supplier: GOLDEN PEAK HOTEL & SUITES | PO No. DSWD7-2019-AMP-024 |
| Address: Gorordo Ave, Cor. Escario St., Kamputhaw, Cebu City | Date: 01/28/2019 |
| Contact No.: 233-8111 | Mode of Procurement: Lease of venue |
| Contact Person: Creslito Nieves | TIN: 228-372-701-000 |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|---|--|
| Place of Delivery: Cebu City | Delivery Term: Upon actual date of activity |
| Date of Delivery: Pls. see dates stated below | Payment Term: within 30 calendar days after the activity & receipt of billing. |

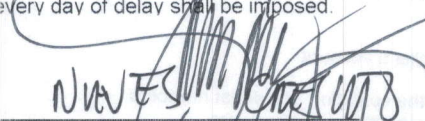
| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|-----------|------|--|----------|------------------|-------------------|
| | | Provision of catering and venue for the activity for the below mentioned activity | | | |
| | | Title of Activity | | | |
| | | • Social Pension Program Coordination Meeting | | | |
| | | • Special Disbursing Officers Meeting | | | |
| | | Availability: | | | |
| | pax | • Social Pension Program Coordination Meeting | | | |
| | | June 15, 2019 | 95 | 800 | 76,000.00 |
| | pax | November 15, 2019 | 95 | 800 | 76,000.00 |
| | | -Live-out | | | |
| | | - Breakfast, Lunch, AM & PM Snacks with venue rental | | | |
| | | • Special Disbursing Officers Meeting | | | |
| | pax | February 15, 2019 | 46 | 800 | 36,800.00 |
| | pax | May 17, 2019 | 46 | 800 | 36,800.00 |
| | pax | August 16, 2019 | 46 | 800 | 36,800.00 |
| | pax | November 12, 2019 | 46 | 800 | 36,800.00 |
| | | -Live-out | | | |
| | | - Breakfast, Lunch, AM & PM Snacks with venue rental | | | |
| | | Location: | | | |
| | | • Cebu City | | | |
| | | Neighborhood Data | | | |
| | | • The venue must not offer short-term lodging services and not adjacent to casinos, night clubs, bar shows and funeral facilities. | | | |
| | | Amenities | | | |
| | | a. Conference Room | | | |
| | | • Use of (1) Function room (7am – 9pm) that can accommodate the indicated number of pax with no middle obstructing post/object with wide space for workshop activities | | | |
| | | • (Pls. specify name of function or function number in the "statement of compliance" column.)- PLATINUM HALL | | | |
| | | • Availability of strong WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the orientation seminar. | | | |
| | | b. Space Requirements: | | | |
| | | • Registration/working table for secretariat, small table for the projector/ laptop | | | |
| | | • Conference/classroom/bus-type seating arrangement | | | |
| | | c. Light, Ventilation and Air-conditioning | | | |
| | | • Proper light ventilation and air-conditioning 1 of 2 | | | |
| | | | | Total before tax | 299,200.00 |
| | | | | 5% | 13,357.14 |
| | | | | 2% | 5,342.86 |
| | | | | Total after tax | 280,500.00 |

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|-----------|------|--|----------|-----------|--------|
| | | <ul style="list-style-type: none"> • Must have white bulbs and not yellow/dim to ensure good visual of participants for the entire session <p>d. Audio Visual Requirements:</p> <ul style="list-style-type: none"> • Use of one LCD projectors for presentation with screen. • Use of 1 laptop computer • Complete audio-visual with at least 3 microphones (with working batteries for wireless microphone) • There has to be on-call operator to assist in the AV needs. • Provision of extension cords at least 3 • Audio-visual must be set up at least 1 hour before the activity. • No electrical charge for the use of own equipment or charging of laptops. <p>e. Other Requirements:</p> <ul style="list-style-type: none"> • There has to be enough number of standby waiters to assist the participants. • Has to be and on call medical personnel and over-the-counter medicines • Use of whiteboard and Philippine Flag • Provision of backdrop and welcome streamers/lobby posting. <p>Catering Services: breakfast, lunch and 2 snacks (AM & PM)</p> <ul style="list-style-type: none"> • Buffet Breakfast: Rice, 3 main dishes (fish not creamdory, chicken, vegetables, pork/beef), dessert (preferably fruits) and drinks (coffee/hot choco) • Meals: Rice, soup, appetizer, 3 main dishes (fish not creamdory, chicken, vegetables, pork/beef), dessert (preferably fruits) and natural juices • AM/PM Snacks: pasta/bread/pastries and natural juice • Flowing coffee / purified drinking water • Strictly no softdrinks <p style="text-align: center;">(PR ref. DSWD7-19-0043)</p> | | | |

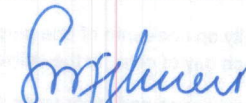
| | | | |
|-------------------------|---|------------|-------------------|
| (Total Amount in Words) | Two hundred eighty thousand five hundred pesos only | Net of tax | 280,500.00 |
|-------------------------|---|------------|-------------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


 Signature over Printed Name of Supplier
 02/04/19
 Date

Very truly yours,


SHALAINÉ MARIE S. LUCERO
 Director III/ ARD for Operations

Funds Available:

LOUIE RAY C. VILLARIN, CPA
 Regional Accountant

ALOBS No. : _____
 Amount : _____

AO 6/15/02

PO No. DSWD7-2019-AMP-024