

PURCHASE ORDER

Department of Social Welfare and Development

Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier: TROJAN SHOPPE AND GENERAL MERCHANDISE	PO No. DSWD7-18-651
Address: SECTOR 7 PAGSABUNGAN, MANDAUE CITY	Date: 10/5/2018
Contact No.: 4182908/09335831410	Mode of Procurement: Small Value Procurement
Contact Person: BEATRIZ BOOC	TIN: 241-404-589-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD Field Office VII, Cebu City	Delivery Term: At least 1 week Before the event on December 11-12, 2018.
Date of Delivery:	Payment Term: within 30 calendar days after receipt of Billing/SI/DR

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs.	ADVOCACY SHIRT	400	170.00	68,000.00
		Specifications:			
		*Cotton		3%	2,040.00
		*Round Neck		1%	680.00
		*Pomelo Pink (100 pcs), Tangerine (100 pcs), Green (100 pcs) and Purple (100 pcs)			
		Sizes:			
		Small - 150 pcs			
		Medium - 150 pcs			
		Large - 60 pcs			
		X-Large - 30 pcs			
		XXL - 10 pcs			
		Note:			
		* Supplier should submit a sample printed material prior to mass production			
		* Shirts should be delivered 1 week before the event on December 11-12, 2018.			
		Purpose: For the Conduct of the 4th Panaghiusa Festival on December 11 to 12, 2018.			
		(PR Ref. DSWD7-18-0870)			

(Total Amount in Words)	Sixty Five Thousand Two Hundred Eighty Pesos Only	Net of tax	65,280.00
--------------------------------	--	-------------------	------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Beatriz Booc
 Signature over Printed Name of Supplier

Date

10/11/18

Shalaine Marie S. Lucero
SHALAINA MARIE S. LUCERO
 Director III/ARD for Operations

Funds Available:

LOUIE RAY C. VILLARIN, CPA
 Regional Accountant

ALOBS No. : _____
 Amount : _____