PURCHASE ORDER Department of Social Welfare and Development Field Office VII cor. MJ Cuenco Ave. & Gen. Maxilom Ave. , Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192 SARROSA INTERNATIONAL HOTEL AND DSWD7-18-600 PO No Supplier: RESIDENTIAL SUITES 09/18/2018 F. Cabahug St. Kasambagan, Cebu City Date: Address: Mode of Procurement: Contact No.: 2325811 loc 112 Lease of Venue 220-356-956-000 Contact Person Jennifer Paracuelles Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: Upon actual date of activity Delivery Term: Place of Delivery: Cebu City within 30 calendar days Payment Term: after the activity & receipt December 6-7, 2018 Date of Delivery: Amount Quantity **Unit Cost** Desciption Unit Stock No. Provision of board and lodging, catering and venue for the below mentioned activity Title of activity: **Business Process Requirement Analysis** Workshop Availability: 97,200.00 1800.00 27 December 6-7, 2018 pax - Live in fullboard (2 days with breakfast as the first provision and dinner as the last provision) -Breakfast, Lunch, Dinner, AM & PM Snacks 350.00 2,800.00 pax December 6-7, 2018 100,000.00 -Live out 4,464.29 5% -Lunch, AM & PM Snacks 1,785.71 2% 93,750.00 Gross Amount Location: Cebu City or Mandaue City Neighborhood Data The venue must not offer short-term lodging services and not adjacent to casinos, night clubs, bar shows and funeral facilities. **Amenities** a. Conference Room Use of (1) Function room (7am - 9pm) that can accommodate the indicated number of pax with no middle obstructing post/object with wide space for workshop activities (Pls. specify name of function or function number in the "statement of compliance" column.)- EMERALD HALL Availability of strong WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the orientation seminar. Space Requirements: Registration/working table for secretariat, small table for the projector/ laptop Conference Type Arrangement c. Light, Ventilation and Air-conditioning Proper light ventilation and air-conditioning d. Audio Visual Requirements: Use of one LCD projectors for presentation with screen. Use of 1 laptop computer Complete audio-visual with at least 3 microphones (with working batteries for wireless microphone)

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	There has to be on-call operator to assist in the AV needs.			
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	Provision of extension cords at least 3 A limited worth he set we at least 1 hour before the			
	Audio-visual must be set up at least 1 hour before the			
	activity.			
	 No electrical charge for the use of own equipment or 			
	charging of laptops.			
	a. Room Arrangement/Requirements:			
	Tulifornia, contra de la composi-			
	 Triple accommodation for pax with separate beds. 			
	Additional bed has to be in level with others and should not only			
	be a mattress on the floor. There has to be enough space to move	75, 407 50 11-59		
	within the room. With complimentary basic toiletries such as			
	soap and shampoo. With free drinking water per request inside	SKIR ALKVIK	A CHIENCETTO	
	the room or with water refill station accessible in the nearby	TO STAG NO M	PINAC BACKED	
	rooms. Preferably equipped with functional television. Use of	to this suns on a	ot solerenas en en ti	
	wifi connection. Rooms located 2 nd floor and above should be	tistica a tino di	Standard To	
	accessible through an elevator.	les of the second	na di fili viante	
	a. Other Requirements:	erol (aprinsi) eribig	AND REPORT OF PARTY	
	There has to be enough number of standby waiters to assist	The same and the	gar et gaanse siska as	
	the participants.	softon massing	rei i se la liso inte	
	Has to be and on call medical personnel and over-the-	other biss office	raistras marina (s)	
	counter medicines	National Control	THE PROPERTY OF	
	 Use of whiteboard, pencils on the tables (1st day only) and 	8-11 1230 ASS 10 1 8-1	Mark States	
	Philippine Flag	formation and only	eri uti o enola esi	
	Free use of parking space.	So Anso age ma	o (China and Daham	exit review or
	 Transportation for the secretariat from DSWD field office to 			DESCRIPTION OF THE PROPERTY OF
	the venue in bringing supplies and equipments on the first and			tyrino tan agai
	last day of the activity.			
	ing the same of the same to be ELIZAM. See The Same to be	i as humani i fi i		C at anset
	 Provision of backdrop and welcome streamers/lobby posting 	and the most of the		tump serilade
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	Catering Services: buffet breakfast, lunch, dinner and 2	Lander of semale		Succession and the second
	 snacks (AM & PM) Meals: Rice, soup, appetizer, 3 main dishes (vegetable, fisl 			
	not creamdory, chicken, pork/beef), dessert (preferably fruits			
	and natural juices			CONTRACTOR OF A
	AM/PM Snacks: preferably sandwich or pasta with natural	1		
	juices	वर्षा समाप्त करा एक जी है।		Resta viduel III
	Others: must be natural juices(like lemon grass, calamansi)	,		coast ad at m
	buko or cucumber juice)	Williams (1) he had		distributed and
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Total net amount in	word) Ninety three thousand seven hundred fifty pesos only			93,750.
In case of failur	e to make the full delivery within the time specified above, a penalty of one-te	nth (1/10)	Market place	
one percent for e	very day of delay shall be imposed.		(1	
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