## **PURCHASE ORDER**

## Department of Social Welfare and Development Field Office VII

cor. MJ Cuenco Ave. & Gen. Maxilom Ave. ,Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier: Address: RICHMOND PLAZA CENTRE INC.

F. SOTTO DRIVE, GORORDO AVENUE CEBU CITY

Contact No.: 232-0361

Contact Person: JOSE P. MABUGAT

PO No. DSWD7-18-544

Date: 8/23/2018

Mode of Procurement:

TIN:

ocurement: Lease of Venue 200-075-096-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery:  Date of Delivery: |      |   | Delivery Term: |           | Upon Actual Date of Activity   |
|---------------------------------------|------|---|----------------|-----------|--|
|                                       |      |   | Payment Term:  |           | within 30 calendar days after<br>the Activity & Receipt of<br>Billing. |
| Stock No.                             | Unit | Desciption  | Quantity       | Unit Cost | Amount   |
|                                       |      | Provision of Board and Lodging, Catering and Venue.  Title of Activity:  "Roll-out Orientation on the use of the Registry for Children at Risk and Children in Conflict with the Law" |                |           |  |
|                                       | pax  | September 4, 2018 Live out (Lunch, AM snacks with venue rental)   | 45             | 295.00    | 13,275.00  |
|                                       | pax  | September 4, 2018 Live out (Dinner, PM snacks with venue rental)  | 45             | 295.00    | 13,275.00  |
|                                       | pax  | September 5, 2018 Live out (Lunch, AM snacks with venue rental)   | 50             | 295.00    | 14,750.00  |
|                                       | pax  | September 5, 2018 Live out (Dinner, PM snacks with venue rental)  | 54             | 295.00    | 15,930.00  |
|                                       | pax  | / September 7, 2018 Live out (Lunch, AM snacks with venue rental)   | 47             | 295.00    |  |
|                                       | pax  | September 7, 2018 Live out (Dinner, PM snacks with venue rental)  | 60             | 295.00    | 17,700.00  |
|                                       | pax  | / September 11, 2018 Live out (Lunch, AM snacks with venue rental)  | 45             | 295.00    | 13,275.00  |
|                                       | pax  | September 11, 2018 Live out (Dinner, PM snacks with venue rental)   | 55             | 295.00    | 16,225.00  |
|                                       | pax  | September 12, 2018 Live out (Lunch, AM snacks with venue rental)  | 59             | 295.00    | 17,405.00  |
|                                       | pax  | / September 12, 2018 Live out (Dinner, PM snacks with venue rental)   | 50             | 295.00    | 14,750.00  |
|                                       | pax  | September 13, 2018 Live out (Lunch, AM snacks with venue rental)  | 52             | 295.00    | 15,340.00  |
|                                       | pax  | September 13, 2018 Live out (Dinner, PM snacks with venue rental)   | 60             | 295.00    | 17,700.00  |
|                                       | pax  | / September 14, 2018 Live out (Lunch, AM snacks with venue rental)  | 50             | 295.00    | 14,750.00  |
|                                       | pax  | / September 14, 2018 Live out (Dinner, PM snacks with venue rental)   | 45             | 295.00    | 13,275.00  |
|                                       | pax  | September 20, 2018 Live out (Lunch, AM snacks with venue rental)  | 57             | 295.00    | 16,815.00  |
|                                       | pax  | / September 20, 2018 Live out (Dinner, PM snacks with venue rental)   | 55             | 295.00    |  |
|                                       | pax  | / September 21, 2018 Live out (Lunch, AM snacks with venue rental)  | 52             | 295.00    | 15,340.00  |
|                                       | pax  | September 21, 2018 Live out (Dinner, PM snacks with venue rental)   | 59             | 295.00    | 17,405.00  |
|                                       | pax  | / September 27, 2018 Live out (Lunch, AM snacks with venue rental)  | 60             | 295.00    | 17,700.00  |
|                                       | pax  | / September 27, 2018 Live out (Dinner, PM snacks with venue rental)   | 45             | 295.00    | 13,275.00  |
|                                       | pax  | / September 28, 2018 Live out (Lunch, AM snacks with venue rental)  | 55             | 295.00    | 16,225.00  |
|                                       | pax  | / September 28, 2018 Live out (Dinner, PM snacks with venue rental)   | 55             | 295.00    | 16,225.00  |
|                                       | pax  | / October 2, 2018 Live out (Lunch, AM snacks with venue rental) 1 of 2  | 45 1           | 295.00    | 13,275.00  |
|                                       | pax  | October 2, 2018 Live out (Dinner, PM snacks with venue rental)  | 44 🔪           | 295.00    | 12,980.00  |

|                      | Unit       | Desciption   | Quantity                        | Unit Cost  | Amount  |
|----------------------|------------|--|---------------------------------|--|---|
|                      | pax        | October 11, 201 Live out (Lunch, AM snacks with venue rental)  | 41                              | 295.00   | 12,095.0  |
|                      |            | Sept. 4 & 6, 2018 Live-in (2 nights)   |                                 | TO MADE AND A STATE OF   | and the same and  |
|                      |            | September 11-14, 2018 Live-in (3 nights)   |                                 |  |   |
|                      | pax        | September 20, 27&28, 2018 Live-in (3 nights)   | 1                               | 1,350.00   | 12,150.0  |
|                      |            | October 2, 2018 Live-in (1 night)  |                                 |  |   |
|                      |            | Location:  |                                 | Cross America  | 204 005   |
|                      | , surface! | Metro Cebu   |                                 | Gross Amount:  | \ \ \   |
|                      | 1          | Cardia de la Cardia de Car |                                 | 5%   | 17,465.   |
|                      |            | Neighborhood Data  |                                 | 2%   | 6,986.  |
|                      |            | • The venue must not offer short-term lodging services and not   |                                 |  |   |
|                      |            | adjacent to casinos, night clubs, bar shows and funeral facilities.  Amenities   |                                 |  |   |
|                      |            | a. Conference Room   |                                 |  |   |
|                      |            | • Use of (1) Function room (7am – 7PM) that can accommodate the  |                                 |  |   |
|                      |            | indicated number of pax; no middle obstructing post/object; with wide space for workshop activities;   |                                 |  |   |
|                      |            | • (Pls. specify name of function or function number in the   | ERMSA                           |  |   |
|                      |            | "statement of compliance" column.) "ROOFTOP FUNCTION   |                                 |  |   |
|                      |            | ROOM 12th floor"   | HERVA GELE                      |  | BORPELLON ELL   |
|                      |            | Availability of strong WIFI connection (at least 2 mbps) in the function room for the downloading planing of reconstitution.   | and the second                  |  |   |
|                      |            | function room for the downloading, playing of presentation materials and videos required for the orientation seminar.  | Hite (8) satur                  |  | CONTRACTOR OF THE PROPERTY OF |
|                      |            | b. Space Requirements:   | brilling sti                    |  | BROWANA   |
|                      |            | Registration/working table for secretariat, small table near projector   | en or is mos                    |  | ere act of  |
|                      |            | for Resource Person  Classroom type Arrangement  | eri Kamandi M                   |  | SEASON IN   |
|                      |            | c. Light, Ventilation and Air-conditioning   | angs lierie di                  |  | st A Isolar   |
|                      |            | Proper light ventilation and air-conditioning  | Elicitos pies                   |  | o esadasia  |
|                      |            | d. Audio Visual Requirements:  | ni vuise biel                   |  | BOSEAVEL  |
|                      |            | <ul> <li>Use of one LCD projectors for presentation with screens for</li> </ul>  | Idali (real                     |  |   |
|                      |            | function room.   | /hompren                        |  | e or mercerit . Cit   |
|                      |            | Complete audio-visual with at least 3 microphones  There has to be seen that the second of the       | elea ard a                      |  | if reglished  |
|                      |            | There has to be on-call operator to assist in the AV needs.  And it will be still be a simple with the AV needs.   | ngartisə ballı<br>va san tenbad |  | nos morand  |
|                      |            | Audio-visual must be set up at least 1 hour before the activity.      New destrict the set up at least 1 hour before the activity.   | est mort need                   |  | DI EXEMP  |
|                      |            | <ul> <li>No electrical charge for the use of own equipment or charging of<br/>laptops.</li> </ul>  | er h da (d <b>is</b> ip         | definite <b>bear sech of</b> calculati   | let regarded  |
|                      |            | e. Other Requirements:   | eir vo isaulei                  | A LESS MANUAL PROPERTY AND A SECOND COMMENTS OF THE PROPERTY O | CONTRACTOR  |
| M. Sal               |            | Provision of welcome streamers.  | AS TABLET                       | gertagen al gradate a esta   | lo contradent   |
|                      |            | There has to be enough number of standby waiters to assist the   |                                 |  |   |
|                      |            | participants.  | edrought (c                     | palaring in the same of subject  |   |
|                      |            | Use of whiteboard, extension cords and Philippine Flag   | 2012 2011                       | DART DEL AN EDIGINATION ROL  |   |
|                      | 7          | Room Arrangement: Single Bed with air-conditioner.   | do-dalizery :                   | k as ballumpo sódlade aso <b>o</b> l   |   |
|                      | /          | Catering Services:   | usitiamaja <b>bri</b> a         | amendari of facilities appear  |   |
|                      |            | Meals: Rice, soup, 3 main dishes (vegetable, fish not cream dory,  | month and the                   | of wateriets and Statement on  |   |
|                      |            | chicken, pork and beef), dessert (preferably fruits) and natural juices  | ing a page of                   | bias 1966 and to barren  |   |
|                      |            | in all or their and analysis and have a few tripes in contract and   | 100000                          | navar inthe sliggus bu vi  |   |
|                      |            | AM/PM Snacks: burger/sandwiches/pasta and natural juices   |                                 |  |   |
|                      |            | Others: Flowing coffee, tea; purified drinking water, candies, nuts  | olivers to this                 | , 12), 14(1) 15(1) |   |
|                      |            |  |                                 | BET - 800의 전하게(HELPET ANDERS 등록 200 / BETS - 2016 - 120 / E.) 전 120 / E.)  |   |
|                      |            | No softdrinks  | (1000年)                         | ED 18 ASSAURCES PROPER ARCHITECTURE  |   |
|                      |            | The state of the s | nagrado sum                     | लाय एएड उद्धान सामृत् हुन्म छन्।<br>मा १३ ई कराव्या संस्थान सम्  | en a dude la  |
| otal Amour           |            | No softdrinks  | mgrado astes<br>Rau Josef III   | ng no yamisa prepir yanga sa<br>ayan nosi zewal isallo bris sa<br>ATRO tan pelangga ca maa   | su amus lie   |
| otal Amour<br>Words) | nt in      | No softdrinks (Ref: PR No.: DSWD7-18-0126)   | inguous in a<br>metro ed bijo   | Net of tax   | 366,773.44  |

8/29/18