

## PURCHASE ORDER



Department of Social Welfare and Development  
Field Office VII, Cebu City

Supplier: <b>METRO RETAIL STORES GROUP INC.</b>	PO No. DSWD7-2020-AMP-456
Address: COLON STREET, CEBU CITY	Date: 8/3/2020
Contact No.: 416-8796/09190670998	Mode of Procurement: NP-Emergency Cases
Contact Person: CHARITA NACUA	TIN: 226-527-915-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FOVII, Cebu City	Delivery Term:	within 7 days upon receipt of approved PO
Date of Delivery:		Payment Term:	within 30 calendar days after receipt of Billing Statement

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	box	<p>supply and delivery of:</p> <p><b>VITAMIN-C CAPSULE (SOVIT-CEE 100pcs. 568mg)</b></p> <p>*at least 562mg *Sodium Ascorbate, FDA approved, 100caps/box</p> <p>PURPOSE: Vitamins supplement for DSWD Field Office staff in response to COVID-19 Pandemic.</p> <p>End User: ADMIN</p> <p>(Ref: PR No.: DSWD7-20-0782)</p>	714	580.00	414,120.00
				5%	18,487.50
				1%	3,697.50

**(Total Amount in Words)**

**Three Hundred Ninety One Thousand Nine Hundred Thirty Five Pesos**

**Net of tax**

**391,935.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over/Printed Name of Supplier

Date

Very truly yours,

**REBECCA P. GEAMALA**  
Regional Director

Funds Available:

**LOUIE RAY C. VILLARIN, CPA**  
Regional Accountant

ALOPS No. :

Amount :