

**PURCHASE ORDER**

**DSWD** Department of Social Welfare and Development  
 Field Office VII, Cebu City

Supplier: **BUDGET TRANSPORT SERVICE**

Address: 2452 Lombay St., Banawa Cebu City

Contact No.: 0975-841-1161

Contact Person: Miko Jan Lim

PO No. DSWD7-2020-AMP-451

Date: 07/30/2020

Mode of Procurement NP-Emergency Cases

TIN: 275-302-892-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Cebu South and Cebu North	Delivery Term	Upon Actual Date of Activity
Date of Delivery	Pls. see dates stated below	Payment Term	within 30 calendar days after receipt of billing

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>PROVISION OF VEHICLE RENTAL SERVICES (3-Coaster)</b>  <b>Specifications:</b> <b>2-units coaster</b> * service from designated/identified pick-up and drop-off points from/to DSWD Field Office VII to Cebu South and North (up to Minglanilla, Cebu/Talisay/Mandaue/Cebu City), Warehouses and vice versa  <b>1-unit coaster</b> * service from designated/identified pick-up and drop-off points from/to DSWD Field Office VII to Cebu North (up to Compostela, Cebu), Warehouses and vice versa  <b>Other Condition:</b> * can accommodate of at least 27 pax in comfortable & normal sitting capacity * in good running condition/roadworthiness * fully air-conditioned and well-maintained * vehicle year model must be 2015 and above * to pick-up and drop-off passengers/staff from identified/designated pick-up and drop-off points * vehicle rental to include licensed professional driver, fuel /lubricant, disinfectant/sanitizer & thermal scanner * vehicle must be regularly cleaned and disinfected * to ensure body temperature should be taken for every passenger before riding the vehicle and implement the "NO FACEMASK- NO Ride Policy" * rental service must be set up to 16 hours per day for 5 days  <b>Purpose:</b> for the transportation of DSWD FO VII staff to/from Field Office/Warehouses/North/South bound in response to COVID-19 Pandemic  <b>End User:</b> Admin-Division	1	10,000.00 x 5 days x 3 vans	150,000.00
				<b>Gross Amount:</b>	150,000.00
				3%	4,500.00
				2%	3,000.00
<b>(Total Amount in Words)</b>		<b>One Hundred Forty Two Thousand Five Hundred Pesos</b>		<b>Net of tax</b>	<b>142,500.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Confirms

*Miko Jan Lim*  
 Signature over Printed Name of Supplier

7/30/20  
 Date

Very truly yours,

*Rebecca P. Geamala*  
 REBECCA P. GEAMALA  
 Regional Director

Funds Available

*Louie Ray C. Villarin*  
 LOUIE RAY C. VILLARIN, CPA  
 Regional Accountant

ALOBS No.:

Amount:

PO No. DSWD7-2020-AMP-451