

PURCHASE ORDER

DSWD Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier: **CEBU BUSINESS MATERIALS TRADING COMPANY, INC.** PO No.: DSWD7-2020-AMP-383
Address: 26-A Sta, Teresita Village, Tisa Cebu City Date: 06/15/2020
Contact No.: 418-3630 / 350-1655 Mode of Procurement: NP - Emergency Cases
Contact Person: Jessica F. Valdez TIN: 425-903-176-000

Gentlemen / Madam:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	VDRC, Tingub Mandaue City	Delivery Term:	Within 7 days after receipt of approved PO		
Date of Delivery:		Delivery Term:	Within 30 days after receipt of Sales Invoice / Billing Statement		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and delivery of the following items stated below			
1	box	Surgical/Disposable Mask (50pc/box) (GENERIC)	50	800.00	40,000.00
2	pack	Tissue Paper, 3-ply x 12 rolls (SANICARE)	50	372.00	18,600.00
		Purpose: To maintain cleanliness and hygiene at VDRC during the COVID-19 operations End-User : VDRC (Ref: PR No.: DSWD7-2020-0752)		Gross Amount	58,600.00
			Less:	5%	2,616.07
				1%	523.21
Total Amount in Words	Fifty Five Thousand Four Hundred Sixty Pesos and 72/100			Net of tax	55,460.72

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

Wilson D. Deigo
Signature over Printed Name of Supplier

7-6-2020
Date

REBECCA P. GEAMALA
Regional Director

Funds Available:

LOUIE RAY A. VILLARIN, CPA
Regional Accountant

ALOBS No. : _____

Amount : _____

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