
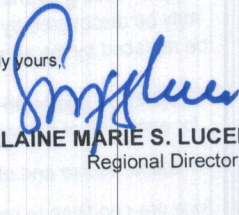





PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier:		GOLDEN PRINCE HOTEL AND SUITES / GOLDEN PRINCE HOTEL, INC.			PO No. DSWD7-AMP-2025-198	
Address:		Archbishop Reyes Ave. Cebu City			Date: April 12, 2025	
Contact No.:		0968-563-2563			Mode of Procurement: NP-Lease of Venue	
Contact Person:		Dioda Libosana			TIN: 211-745-841-000	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:		Within Within Cebu City, Lapu-Lapu City & Mandaue City			Delivery Term: Upon Actual Date of Activity	
Date of Delivery:		Pls. see dates stated below			Payment Term: within 30 calendar days after receipt of billing.	
Stock No.	Unit	Description	Quantity	Unit Cost	Amount	
		Provision of Catering Services and Venue for				
		SWAD TEAMS COORDINATION MEETING				
		Dates:				
	pax	April 25, 2025	20	1,100.00	22,000.00	
	pax	May 23, 2025	20	1,100.00	22,000.00	
	pax	August 22, 2025	20	1,100.00	22,000.00	
	pax	November 21, 2025	20	1,100.00	22,000.00	
	meeting	Venue Rental	4	7,000.00	28,000.00	
		Meals : Breakfast and Lunch (Buffet) Snacks: AM & PM (Individually Served or Packed)				
		Neighborhood Data				
		Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.				
		Amenities				
		Requirements/inclusions				
		Conference Room Requirement:				
		Use of one (1) Function Room "Emerald" (7AM-9 PM as the maximum) that can accommodate the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. The venue must have a high ceiling. No change of assigned function room during the whole duration of the activity. Availability of separate comfort rooms for Male & Female within or near the conference room.				
		Lighting system of Conference room:				
		Must have enough white light bulbs and not yellow/dim bulbs to ensure good vision of participants for the entire session.				
		Audio Visual Requirement:				
		Use of 2 LCD projectors in good condition for presentation. Complete functional Audio Visual (surround sound system) with at least 3 wireless microphones and 2 with wire. There has to be a standby operator to assist in the AV needs and the Audio Visual must be set up at least 1 hour before the activity. Availability of whiteboard, extension cords, and Philippine Flag. No electrical charge for the use of our own equipment.				
		WIFI Connection:				
		Available WIFI connection in the function room should be at least 100mbps for the downloading, playing of presentation materials and videos required for the training. Inclusion of LAN Connection as back-up for the training team.				

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Other Requirements The hotel should be able to provide a certificate of Authority to Operate by DOT safety sealed certificate (must be attached for TWG). The hotel shall adhere to the cleaning, disinfection, and ventilation measures for the hotel rooms and function rooms. 70% solution alcohol or alcohol-based sanitizers must be available in the function room. The Hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby or front desk. There should also be a No Human Trafficking Poster. The Hotel must provide SOA and menu on the last day of the activity. Payment is within 30 days after receipt of the complete set of supporting documents.			
		Catering Services: Breakfast Meal: Rice, 3 Main Dishes: Choices of Beef, Pork, Chicken, Fish, and Egg / Cold Cuts, 1 Vegetable Dish Dessert: Choice of Fresh Tropical Fruits or Pastries or Salads Drinks: (Choices of: at least 500 ml Bottled Water or 330ml Bottled Natural / Fresh Juice or 240ml Canned Juice), hot choco or coffee Lunch Meal: Soup (should be stock or cream - based, with pieces of meat cuts, may be thick / thin / smooth textured), Rice, 3 Main Dishes: Choices of Beef, Pork, Chicken, and Fish, 1 Vegetable Dish Dessert: Choice of Fresh Tropical Fruits or Pastries or Salads Drinks: (Choices of: 330ml Bottled Natural Juice / Fresh or 240ml Canned Juice) Snacks (AM and PM) Choice of any of the following: (a) Sandwiches with sides (Clubhouse or similar with in size) (b) Burgers with sides (c) Pasta with toasted bread / bun (Pasta should be 1 cup) (d) Noodle Dish (e.g. Pancit/Bihon) (e) Breads / Pastries - should provide appropriate portion size per serving (f) Native Kakanin - should provide at least 3 variety per serving" Drinks: (Choices of: 330ml Bottled Natural / Fresh Juice or 240ml Canned Juice); for native kakanin, may be paired with either hot chocolate or coffee Snacks (AM and PM) Other Specifications: No serving of CREAMDORY fish No serving of BAM-E, PANSIT or BIHON (as alternate of one of the main course) No serving of SODA (Softdrinks), Flavored Bottled Drinks , and Powdered Juices All drinks delivered should be in the appropriate temperature Cold or Hot. Provision of flowing coffee and availability of water dispensers or bottled water Purpose: Provision of Catering Services and Venue for the participants of the said activity End User: SWAD Cebu			
		(Ref: PR No.: DSWD7-25-0403)			
(Total Amount in Words)		One Hundred Sixteen Thousand Pesos		Gross Amount	116,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:	 Signature over Printed Name of Supplier Date: APR 22 2025		Very truly yours,  SHALAINE MARIE S. LUCERO, CESO III Regional Director		
Funds Available:	PAOLO GILBERTO B. CAPUL, CPA Regional Accountant  RAMONITA B. MONTAÑEZ AO IV FOIC, Accounting Section		ALOBS No.: _____ Amount: _____		

NOTICE OF AWARD

April 12, 2025

DIODA LIBOSANA

Authorized Representative
Golden Prince Hotel and Suites / Golden Prince Hotel, Inc.
Archbishop Reyes Ave., Cebu City

Dear **Ms. Libosana:**

Greetings!

We are glad to notify you that the **Provision of Catering Services and Venue for the SWAD Teams Coordination Meeting under RFQ No. DSWD7-2025-0403** is hereby awarded to **Golden Prince Hotel and Suites / Golden Prince Hotel, Inc.** amounting to **One Hundred Sixteen Thousand Pesos (Php 116,000.00).**

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,


SHALAINE MARIE S. LUCERO, CESO III
Regional Director

Conforme:


DIODA LIBOSANA
Authorized Representative

Date: APR 22 2025

NOTICE TO PROCEED

April 12, 2025

DIODA LIBOSANA

Authorized Representative

Golden Prince Hotel and Suites / Golden Prince Hotel, Inc.

Archbishop Reyes Ave., Cebu City

Dear **Ms. Libosana:**

Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Catering Services and Venue for the SWAD Teams Coordination Meeting** under **PO No. DSWD7-AMP-2025-198** amounting to **One Hundred Sixteen Thousand Pesos (Php 116,000.00)**, inclusive of all applicable government taxes.

This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on April 25, May 23, August 22, and November 21, 2025.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,


SHALAINE MARIE S. LUCERO, CESO III
Regional Director

Conforme:


DIODA LIBOSANA
Authorized Representative

Date: APR 22 2025